



MONTENEGRO

University of Montenegro, Biotechnical Faculty

“Valorizing the Montenegrin Katuns through sustainable development of agriculture and tourism – KATUN”

Loan No. 8118-0 ME

Consulting services: Individual Consultants (2 positions)

Request for Expressions of Interest

Montenegro has received a loan in the amount of 12.00 million EUR (equivalent to US\$ 15.98 million) from the International Bank for Reconstruction and Development (IBRD) for the “Higher Education and Research for Innovation and Competitiveness” (HERIC) project. The University of Montenegro - Biotechnical Faculty has signed Agreement with Ministry of Science for the implementation of scientific research project: “Valorizing the Montenegrin Katuns through sustainable development of agriculture and tourism – KATUN” (hereinafter referred to as: “Project”) which is being financed within the HERIC project. University of Montenegro, Biotechnical Faculty intends to apply part of the proceeds of this Grant towards payment for consulting services under the contract for under the contract for following positions:

A) Consultant for design of publications – part time position;

B) Technologist in food industry – dairy production – part time position;

A) Consultant for design of publications– part time position, ref.no. MNE-HERIC-81180-KATUN-IC-CS-17-6

The objective of the assignment of consultant is to make graphical design of user-friendly printed publications, leaflets, maps and other promotional material.

It is envisioned that the assignment of the consultant satisfies the following:

- User friendly publications, leaflets maps and promotional material are developed within the instructions and layout agreed with KATUN project leader and the Work package 5 leader;
- It is needed that all publications have to be created in similar and “recognizable style” –line which will present and agreed with project leader and WP 5 leader-or style.
- One photo monograph publication, 2 manuals, 1 book, 3 small photo manuals, one map and one leaflet will be created
- The final version of the texts for the publications (after proofreading) will be provided by the KATUN project management to the consultant.
- Together with texts the photo material will also be provided. Majority of photo material will need final processing.

It is expected that the selected consultant will start with his/her work in (May) June 2017. The publications should be developed one by one, within 5-7 days after receiving the material from the project management (depending of publication type). The consultant will be recruited on a contractual basis for a period of 3 months.

Qualifications criteria are:

- University Degree in graphic design or other relevant disciplines
- Minimum 5 years of post-graduate working experience with designing books and monographs
- At least 3 years of working experience as photography editor
- Excellent knowledge of Adobe Creative Suite
- Proven experience in graphical design, solid portfolio of accomplished book/publications projects (applicant has to present at least 10 publications created/developed)

B) Technologist in food industry – dairy production – part time position, ref.no. MNE-HERIC-81180-KATUN-IC-CS-17-8.2.1

The consultant will work on improving production of dairy products through knowledge and skills transfer to the INTERTEHNA company staff. He/she will also assist in the production of the new types of cheese in close collaboration with the researchers engaged in WP1.

According to the KATUN project plan and needs, the main task of the consultant will be to assist the project partner staff in performing the following activities in Work package 1:

- a) Improvement of technology
- b) Creation of the new dairy products

It is expected that the consultant will start with his/her work in June 2017. The successful applicant will be recruited on a contractual basis for a period of 3 months. The engagement during the contractual period will be up to 1 person-month of effective engagement in total, with the possibility of extension.

Qualifications criteria are:

- University Degree in Agricultural Sciences or Food technology Science
- Minimum 5 years of experience in dairy sector
- Experience in consultancy – min. 3 years
- Fluency in Montenegrin and English
- Fully Computer and IT literate with excellent working knowledge of MS Office (Word, Excel, Power Point, Internet explorers etc.).

The University of Montenegro, Biotechnical Faculty, through the Technical Service Unit now invites eligible individual consultants to indicate their interest in providing above services. Interested consultants must provide information indicating that they are qualified to perform the services (CV, brochures, description of similar assignments performed, experience in similar conditions, etc. documentation shall be presented in English language). Individual consultants may be offered through firms or other organizations, but the qualifications of the individual consultant will be the basis of selection. Contract will be signed with proposed individual.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *[Guidelines: Selection and Employment of Consultants by World Bank Borrowers](#)* (January, 2011) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Individual Consultant (IC) method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours (from 09,00-15,00 hours).

Expressions of interest must be delivered to the address below by **May 12, 2017, 15,00h local time.**

EOI shall be submitted via E-mail and must clearly indicate project name, subject number and sender details.

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